



# YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	SES'S R. C. Patel College of Education Shirpur
• Name of the Head of the institution	Dr. Dipak Prabhakar Baviskar
• Designation	Incharge Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	02563255301
• Mobile No:	8275590158
• Registered e-mail ID (Principal)	principalrcpcoe@rediffmail.com
• Alternate Email ID	principalrcpcoe@gmail.com
• Address	R. C. PATEL COLLEGE OF EDUCATION Near karvand Naka, Shirpur, Dist-Dhule M. S. INDIA- 425405
• City/Town	Shirpur
• State/UT	Maharashtra
• Pin Code	425405
2.Institutional status	
• Teacher Education/ Special	Teacher Education

<b>Education/Physical Education:</b>					
• Type of Institution		Co-education			
• Location		Semi-Urban			
• Financial Status		Self-financing			
• Name of the Affiliating University		Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon			
• Name of the IQAC Co-ordinator/Director		Dr. Priya Narendra Kurkure			
• Phone No.		02563255301			
• Alternate phone No.(IQAC)		9404564064			
• Mobile (IQAC)		8329010378			
• IQAC e-mail address		kurkurepriya@gmail.com			
• Alternate e-mail address (IQAC)		rcpcoeqiac@gmail.com			
<b>3.Website address</b>		<a href="https://rcpcoedn.org">https://rcpcoedn.org</a>			
• Web-link of the AQAR: (Previous Academic Year)		<a href="https://rcpcoedn.org/wp-content/uploads/AQAR-2022-23.pdf">https://rcpcoedn.org/wp-content/uploads/AQAR-2022-23.pdf</a>			
<b>4.Whether Academic Calendar prepared during the year?</b>		No			
• if yes, whether it is uploaded in the Institutional website Web link:					
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	Nil	2006	21/05/2006	20/05/2011
Cycle 2	A	3.11	2016	19/01/2016	18/01/2021
<b>6.Date of Establishment of IQAC</b>			19/06/2006		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.</b>					
Institution/	Scheme	Funding	Year of award with	Amount	

Department/Faculty		agency	duration	
Nil	Nil	Nil	Nil	Nil

  

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>
9. No. of IQAC meetings held during the year	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>	<a href="#">View File</a>
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Nil
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Regular meeting of staff council, and other committees.	
Training the student teachers to diagnose psychological issues in school children- conduct of psychological tests.	
encourage staff to publish research papers in Education journals and write chapters in books; Strengthening Student Mentoring System.	
Conduct outreach activities with the help of NSS and Student Development department enriching social contribution of students and institute.	
Conduct jointly social, community, educational, and other related activities by assigning MOU with educational and non-educational institutions.	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).	
Plan of Action	Achievements/Outcomes
I) Partnership and Community Engagement for future teachers in order to touch every aspect of education.	MOU with educational and non-educational institute was assigned for enhancing community engagement of students.

II) Develop reading culture in association with surrounding libraries.	MOU is signed with the central library for collaborating reading culture and career development of students.
III) Enrich value added courses along with regular courses.	Two additional value added courses have been sanctioned during the academic year.
IV) Principle of equity to be followed in engaging academics.	In order to follow the principle equity, students are enrolled following the policy of reservation of government and authorities. Scholarship schemes are also followed following equity among the classes of students.
V) Facilitate the exploration global perspective through teaching learning programme.	Following the principle of changes as referred in NCTE norms, the institute has explored multidisciplinary experiences for students by facilitating 21st century skills, interactive classrooms, language learning, activity based and inquiry based learning.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committee	02/12/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	30/01/2024

15. Multidisciplinary / interdisciplinary

The college provides diversity in different aspects of the curriculum with technological innovations in teaching and learning, encouraging critical thinking and creativity. Integration of Drama & Art, use of ICT in teaching. Within learning process, some of the multidisciplinary courses are also offered. Value added courses, involvement of students in programmes of National Priority, skill development workshops are organized. The institution also has linkage with other institution for giving exposure to multidisciplinary tasks.

16. Academic bank of credits (ABC):

SES's R C Patel College of Education Shirpur is bound to offer student centric approaches for the holistic development of its

students. The pedagogical approaches applied by the faculties are constructivist, activity-based, ICT-based, Inquiry-based, Collaborative, Summative and Formative Evaluators, and most importantly, the integrative. Students learning outcomes are assessed following both formative and summative evaluation practices. The implementation of ABC is applied as per the norms and standards as well as guidelines of UGC, University, and Higher Education Department. For this purpose, a centralized database along with the database of the college is to be established to digitally store the academic credits earned by the student from various courses so that the credit earned by student previously could be forwarded when the students enter into the program again. Appropriate Technical support system also has to be established.

#### 17.Skill development:

The management and the staff of the college sensitize students with the changes that happening in the field of education. Collaborative learning, which is a part of NEP 2020 has also been taken into consideration while developing skills among the students. The collaborative learning and developing skills is followed by peer tasks, and peer observation. It also follows the system to collaborate ones knowledge and skills for other learners in the class. Groups leaders or advanced students are given exposure to observe their group and guide them in preparing teaching aids, lesson notes, evaluation tools, research papers, action research project etc. Therefore, students are provided fair environment in thinking beyond the box. Soft skills are developed through certificate courses, institutional activities, internship school activities, value added courses, and different awareness programmes. A fair ground is also made for students to participate in different workshops and activities in order to boost their skills.

#### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

So for knowledge of Indian Knowledge System is concerned, the college follows syllabus prescribed by the University. Certain syllabus like methodology of Marathi, Hindi, English, and PE 3 papers are associated with the knowledge of languages. This brings about the knowledge of different languages and their history. Knowledge of Regional language, dialects, standard official dialects and their integration in curriculum offers ground for understanding languages in India. Celebration of Adivasi Day, Anniversary of Birasa Munda other Tribe community leaders establish knowledge and culture of tribal community. The cultural studies at School internship enable our students to cope with folk culture in the form of folk songs, folk dance, folklore, etc.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

#### 20.Distance education/online education:

During the pandemic, the faculties and students responded positive in dealing with online lectures conducted through Zoom, WebEx,

and Master Soft platforms. Faculties also found this calamity as opportunity in participating various online courses, webinars, and others. Our institute also encourages students and faculties to participate in Swayam and its MOOCs. The institute also offers advanced technology for various online education programmes. All distance and online meetings are joined by students and faculties for understanding various educational policies of state and center. Institution also encourages students and faculties to be a part of online portals, online demonstrations, online presentations, online seminars, workshops, FDPs, quizzes, and google forms.

## Extended Profile

### 1.Student

2.1	200
Number of students on roll during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	200
Number of seats sanctioned during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	100
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	<a href="#">View File</a>

2.4	100
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	No File Uploaded

2.5	92
Number of graduating students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.6	100
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Number of students enrolled during the year		
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
<b>2.Institution</b>		
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):		2373414.96
4.2 Total number of computers on campus for academic purposes		47
<b>3.Teacher</b>		
5.1 Number of full-time teachers during the year:		08
<b>File Description</b>	<b>Documents</b>	
Data Template	<a href="#">View File</a>	
Data Template	No File Uploaded	
5.2 Number of sanctioned posts for the year:		13

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

SES's R C Patel College of Education is one of the colleges affiliated to KBC North Maharashtra University Jalgaon. Therefore, the revision and upgradation of syllabus for the B Ed is a part of the respective University. Hence, college just handles the mechanism in association with the prescribed syllabus and norms. Even though the institution lacks the autonomy to change the curriculum, we actively participate in staff meetings to discuss the nature of the curriculum. The organization and execution of Orientation courses for B Ed First Year and Second Year students by our college at the beginning of the academic year enable students to understand the entire syllabus, evaluation process, internal and external assessment weightage and responsibility of students in coping with the syllabus. In order to successfully cope with the designed syllabus, healthy working environment is maintained in the college. Regular reviews are done on the



performance of faculties by conducted month end meetings. A thorough planning of teaching, daily lesson notes, students attendance, teaching learning outcomes of each lecture, pre-post teaching plan, syllabus covered etc. are maintained by the faculties in their academic dairies.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	No File Uploaded
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni**

A. All of the above

File Description	Documents
Data as per Data Template	No File Uploaded
List of persons who participated in the process of in-house curriculum planning	No File Uploaded
Meeting notice and minutes of the meeting for in-house curriculum planning	No File Uploaded
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

**1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers**

A. All of the Above

File Description	Documents
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Data as per Data Template	<a href="#">View File</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="https://rcpcoedn.org/co-po/">https://rcpcoedn.org/co-po/</a>
Prospectus for the academic year	No File Uploaded
Report and photographs with caption and date of student induction programmes	<a href="#">View File</a>
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available**

**1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year**

10

File Description	Documents
Data as per Data Template	No File Uploaded
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	<a href="#">View File</a>
Any other relevant information	Nil

**1.2.2 - Number of value-added courses offered during the year**

04

**1.2.2.1 - Number of value-added courses offered during the year**

04

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochure and Course content along with CLOs of value-added courses	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year**

135

**1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in**

**1.2.2 during the year****135**

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	No File Uploaded
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded

**1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance**

One of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	No File Uploaded
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

**1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year**

**15**

**1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year**

**15**

File Description	Documents
Data as per Data Template	No File Uploaded
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

**1.3 - Curriculum Enrichment**

**1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words**

each A fundamental or coherent understanding of the field of teacher education  
 Procedural knowledge that creates teachers for different levels of school education skills  
 that are specific to one's chosen specialization Capability to extrapolate from what one  
 has learnt and apply acquired competencies Skills/Competencies such as: Emotional  
 Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with  
 others, etc.

By conducting different activities, workshops, training sessions, we aim to develop values like equity, sensitization, ecology, cultural integrity, environment, civilization etc. We also engage our students to understand different learning levels and limitation of students by visiting special schools and residential schools. By organizing excursion, we intend our students to recognize Indian Knowledge System and its existence in 21st century. We offer favour ground for capacity building of students by engaging them different activities like AVISHKAR, Yuva Rang, and other cultural events. Vigilance awareness is necessary in modern education system which help student to be sensitized towards their community. By taking oath on different occasions, we enhance their relationship with community. Through NSS, community-based activities are conducted to meet the real needs of society. In order to maintain econ-friendly environment within the campus and outside, programmes like cleaning and beautification are organized. We have arranged to set up reading culture within the campus and for these copies of text along with syllabus copies are made available for the students in our library. Being members of board of studies and members of academic councils, faculties always find opportunities in raising issues and practices to conducted in our teacher training course.

File Description	Documents
List of activities conducted in support of each of the above	<a href="#">View File</a>
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	<a href="#">View File</a>

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The curriculum of B. Ed. moves around the theoretical aspects of school education and teaching learning practices within the school area. It also reflects language development programmes, role of language in curriculum, assessment -formative and summative, planning, organization of co-curriculum activities, cultural knowledge of learners, school management, administration etc. In order to gain the practical knowledge of these theoretical aspects of school area, School Internship programme is a part of curriculum of this course.

By deputing B Ed. students in different medium and management schools, they understand the policies of schools and boards under which they are affiliated. Language practices and limitations in English medium school along with Marathi school students are best be learnt through internship programme.

By critically analyzing the text books prescribed for secondary level learners, the teacher trainees understand various content, selection and gradation of vocabulary, structures, and language items.

During their practice lessons, they meet number of students, their learning attitudes, needs, comprehension level, attention span, reading habits, writing methods, and their engagement in entire school events. This helps students to evaluate each student.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

These things are deliberately evolved within them to have these practices to be continued in their teaching professional career.

The syllabus that has been implemented by the university associates theoretical and practical exposure to the students. In order to bring the linkage between the pedagogy and the core subject, cross subject knowledge is given to the students.

Interdisciplinary aspects of B Ed course are deliberately focused so that students of B Ed can mastery over various subjects and methodologies used to teach them. Through this interdisciplinary course, they associate the relationship between the two or more subjects.

The practical knowledge and experience of entire school system is best experienced through the internship programme. This experience-based learning allows students to learn new things as well as apply their own knowledge using suitable methodology for their allotted classes. Learning in school environment also brings opportunities for students to understand the mutual understanding between the student-student, student-teacher, teacher-teacher, and principal and teacher.

In order to cope with the school related and student learning related problems scientifically, students are given exposure to action research in solving their problems.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum - semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

All of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	No File Uploaded

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed, action taken and available on website

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View File</a>
Action taken report of the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of students during the year

200

##### 2.1.1.1 - Number of students enrolled during the year

100

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	No File Uploaded
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>

Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year**

50

**2.1.2.1 - Number of students enrolled from the reserved categories during the year**

52

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View File</a>
Final admission list published by the HEI	<a href="#">View File</a>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

**2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year**

00

**2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year**

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

**2.2 - Honoring Student Diversity**

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The enrolling process of students for B Ed course is conducted in a transparent mode by conducting B.Ed. CET exam earlier through State Common Entrance Test Cell Maharashtra. The registration for which also takes place on online mode. The qualified students on

the basis of merit list are allotted to the college by the Cell following transparent mechanisms.

Orientation programme for newly admitted students is taken at the earliest of the academic year. This programme serves the purpose of introduction to entire teaching programme course along with introduction to syllabus, internal and external assessments, course wise weightage. Students are divided to their mentors/group teachers in accordance to their preferred methodologies. The main areas that this programme focuses is about teaching learning practices, micro teaching, school related activities, practical works, and internship programme. Internal exams are conducted to ascertain the level of learning and intellectual level of students. Students' self-introduction during this programme offers opportunity to assess students language, confidence, body language etc.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs**

All of the above



**Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	No File Uploaded
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

## 2.2.4 - Student-Mentor ratio for the academic year

1 : 9

### 2.2.4.1 - Number of mentors in the Institution

09

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The aim of teacher training programme is to introduce various teaching learning practices along with to develop teaching profession of students by engaging them in various teaching practices. For this, the faculty provides a variety of learning experiences, which makes learning more individualized, creative and dynamic.

Earlier Micro teaching sessions are conducted on simulated condition by introducing each skill and sub-skills involved within it. This experiential learning by demonstrating various class room situations offers real classroom experience for students.

Visit to practice lesson schools, internship schools and some special schools along with field trips enable students to interact with different teachers, students, parents and other professions so that they can understand different skills and opportunities along with challenges.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	No File Uploaded
Any other relevant information	No File Uploaded

**2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year**

09

File Description	Documents
Data as per Data Template	No File Uploaded
Link to LMS	<a href="https://classroom.google.com/c/NzE2MDc3NzU5MzBa">https://classroom.google.com/c/NzE2MDc3NzU5MzBa</a>
Any other relevant information	<a href="#">View File</a>

**2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year**

151

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Programme wise list of students using ICT support	<a href="#">View File</a>
Documentary evidence in support of the claim	No File Uploaded
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

**2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports**

Five/Six of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>

Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View File</a>
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	<a href="https://classroom.google.com/c/NzE2MDc3NzU5MzBa">https://classroom.google.com/c/NzE2MDc3NzU5MzBa</a>
Any other relevant information	No File Uploaded

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Our institute offers continuous mentoring from the faculties to ensure the professional skills and teaching practices among the teacher trainees.

All enrolled students are divided into group and group mentor is assigned roles and responsibilities for the academic development of students. Teacher mentor is made responsible for developing teaching skills from micro teaching to practice lesson guidance along with internship programmes.

Working in teams takes place when students participate in Yuva Rang and AVISHKAR activities where mentors thoroughly their students in research areas as well as cultural activities.

Students with diverse backgrounds have their needs catered to by the mentors. The pedagogy of mixed-ability groups is managed informally in the college. Routine class assessments and teacher-learner contact help identify slow learners.

Parents of the students are also timely informed regarding the academic performance and weakness in their entire performance by the mentors.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented

Five/Six of the above

**seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

File Description	Documents
Data as per Data Template	No File Uploaded
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students**

So far innovation in teaching is concern; our college follow innovation in teaching practices and dealing with students problems following effective tools.

Hand on experiences and activities conducted in the college enable students to solve problems and challenges through yoga and meditation programmes, health related programmes, expert talks, participating in different college level cultural activities etc.

Group leaders during the Internship programme from the students enable them to develop their capacity in leading group, decision making, and solving group problems.

Preparing students for research task in AVISHKAR and research paper writing activities enable students to cope with diverse research tools and statistical tools.

Social service activities in NSS programmes meet students to understand their social responsibilities as well as social challenges faced by different social groups. Students' participation in different college activities also finds opportunities to choke up plan and its execution and overcoming problems within the area.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4 - Competency and Skill Development**

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences**

All of the above

that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement**

Ten/All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports and photographs / videos of the activities	<a href="#">View File</a>
Attendance sheets of the workshops / activities with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of each selected activity	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.3 - Competency of effective communication is developed in students**

All of the above

<p>through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback</p>											
<table border="1"> <thead> <tr> <th data-bbox="103 452 1157 519">File Description</th><th data-bbox="1157 452 1463 519">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="103 519 1157 577">Data as per Data Template</td><td data-bbox="1157 519 1463 577"><a href="#">View File</a></td></tr> <tr> <td data-bbox="103 577 1157 676">Details of the activities carried out during the academic year in respect of each response indicated</td><td data-bbox="1157 577 1463 676">No File Uploaded</td></tr> <tr> <td data-bbox="103 676 1157 779">Any other relevant information</td><td data-bbox="1157 676 1463 779">No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Data as per Data Template	<a href="#">View File</a>	Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded	Any other relevant information	No File Uploaded			
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Data as per Data Template	<a href="#">View File</a>										
Details of the activities carried out during the academic year in respect of each response indicated	No File Uploaded										
Any other relevant information	No File Uploaded										
<p><b>2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales</b></p>	<p>All of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="103 1214 1157 1281">File Description</th><th data-bbox="1157 1214 1463 1281">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="103 1281 1157 1339">Data as per Data Template</td><td data-bbox="1157 1281 1463 1339"><a href="#">View File</a></td></tr> <tr> <td data-bbox="103 1339 1157 1397">Samples prepared by students for each indicated assessment tool</td><td data-bbox="1157 1339 1463 1397"><a href="#">View File</a></td></tr> <tr> <td data-bbox="103 1397 1157 1496">Documents showing the different activities for evolving indicated assessment tools</td><td data-bbox="1157 1397 1463 1496"><a href="#">View File</a></td></tr> <tr> <td data-bbox="103 1496 1157 1594">Any other relevant information</td><td data-bbox="1157 1496 1463 1594">No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	Data as per Data Template	<a href="#">View File</a>	Samples prepared by students for each indicated assessment tool	<a href="#">View File</a>	Documents showing the different activities for evolving indicated assessment tools	<a href="#">View File</a>	Any other relevant information	No File Uploaded	
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Data as per Data Template	<a href="#">View File</a>										
Samples prepared by students for each indicated assessment tool	<a href="#">View File</a>										
Documents showing the different activities for evolving indicated assessment tools	<a href="#">View File</a>										
Any other relevant information	No File Uploaded										
<p><b>2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations</b></p>	<p>All of the above</p>										

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	<a href="#">View File</a>
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded

**2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence showing the activities carried out for each of the selected response	<a href="#">View File</a>
Report of the events organized	No File Uploaded
Photographs with caption and date, wherever possible	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study**

All of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Samples of assessed assignments for theory courses of different programmes	No File Uploaded
Any other relevant information	No File Uploaded

**2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not**



more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

**R C Patel College of Education executes systematic and planned internship programme for B Ed second year students**

Selection of schools for internship is done by the abilities of the students, medium of instruction, methodology requirements of the schools. Permission is taken from the respective principals of schools after finalizing the list of schools. Communication is shared regarding dates, classes and the ratio of student teachers, rubrics, criteria for evaluation/observation for four semesters with the school Principal. Students practice teaching skills in the college where the faculty corrects their lesson plans and lessons. Workshops on preparation on evaluation tools are conducted. Orientation on Action research, community service, is given during this period of time.

Group teachers are allotted their schools and visiting schedule to their schools for observing the successful execution of internship program. Students have to maintain their records of teaching hours, attendance, and development of teaching plan, unit plan, evaluation tools, and execution of cultural activities, sports activities, elocution competition and other competitions.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### **2.4.9 - Number of students attached to each school for internship during the academic year**

##### **2.4.9.1 - Number of final year students during the academic year**

**100**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning - home assignments & tests Organizing academic and cultural events Maintaining documents Administrative**

**Nine/All of the above**

<b>responsibilities- experience/exposure</b>	
<b>Preparation of progress reports</b>	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sample copies for each of selected activities claimed	<a href="#">View File</a>
School-wise internship reports showing student engagement in activities claimed	<a href="#">View File</a>
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<p><b>2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.</b></p> <p>In order to achieve the set goal for conducting internship programme, our college adopts effective mentoring mechanism. This monitoring mechanism follows levels like teacher educator mentoring, School Principal/Headmaster mentoring, and class teacher of school mentoring.</p> <p>A group of ten students is allotted to a specific school and for the successful execution of internship programme in the respective school, teacher educators are allotted as mentor for the school. The responsibility of teacher educator is to assign different activities for the students and control over the group.</p> <p>The Head Masters/Mistresses of Cooperating Schools are oriented about their role and a responsibility before the internship begins. They monitor the attendance of B.Ed. student teachers, participation in School assembly, conduct of tests, and preparation of report cards.</p> <p>School class teacher and supervisor also pay attention on the daily activities of teacher trainees and guide them where necessary.</p>	
File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<p><b>2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)</b></p>	All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	No File Uploaded
Two filled in sample observation formats for each of the claimed assessors	No File Uploaded
Any other relevant information	No File Uploaded

**2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness**

One of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	No File Uploaded
Five filled in formats for each of the aspects claimed	No File Uploaded
Any other relevant information	No File Uploaded

## 2.5 - Teacher Profile and Quality

### 2.5.1 - Number of fulltime teachers against sanctioned posts during the year

08

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View File</a>
English translation of sanction letter, if it is in regional language	No File Uploaded
Any other relevant information	No File Uploaded

### 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

06

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View File</a>

Any other relevant information	No File Uploaded
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**2.5.3 - Number of teaching experience of full time teachers for the during the year**

09

**2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year**

250

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words**

1. In house discussions on current developments and issues in education

2. Share information with colleagues and with other institutions on policies and regulations

The teacher educators of R C Patel College of Education are having a long period of experience with highly qualification in academics and research work. A majority of teacher educators are Ph D holders and are engaging with their Ph D students. Two faculties are pursuing their Ph D.

The institutional API offers varied experiences to the faculties in meeting innovating practices teaching profession. Allocation of syllabus, period, number of hours engaged, social contribution, research contribution, online engagement, students development programmes, quality education tactics, workshop conduction, results, university level participation etc. are evaluated every year.

Teachers are motivated to participate in national international and state level workshops, conferences and seminars. They are also encouraged to publish their books, chapters, research papers, articles in UGC care listed journals.

One of the important aspects of our college is that almost 17 Ph D research students are guided in our college following PPT and virtual presentation of research progress.

File Description	Documents
Documentary evidence to support the claim	No File Uploaded
Any other relevant information	No File Uploaded

**2.6 - Evaluation Process**

**2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words**

R C Patel College of Education Shirpur follows Continuous Internal Evaluation Practice both in academic and teaching related aspects.

Internal exams are conducted twice in an academic year this follows two unit tests and prelim exam. Exam marks are considered under the internal evaluation head. Students are given feedback for their performance in internal exam.

Micro teaching is practiced under the guidance and supervision of teacher educators. Lesson plans for micro, reflective as well as macro teaching are corrected by the lecturers with feedback and marks allotted

Internship: The student teachers are evaluated by school teachers as well as the methodology lecturers via an evaluation tool.

Peer observation - Fellow student teachers observe the lessons and give constructive suggestions.

Students' knowledge for reading is evaluated through critical analysis of textbook where students have to analyse a text book of their methodology.

College level activities like celebration of different days are organized to evaluate the internal and external capacity of students through their participation in programme.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.6.2 - Mechanism of internal evaluation** is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

Four of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	<a href="#">View File</a>
Annual Institutional plan of action for internal evaluation	<a href="#">View File</a>
Details of provisions for improvement and bi-lingual answering	No File Uploaded

Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	No File Uploaded

### 2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Students have easy access to teachers and the Principal. The Principal informally meets the students frequently to know about their grievances, if any, and to take steps for their redressal. College's mechanism to deal with examination related grievances is transparent, time bound and efficient. A Grievance committee is present in the college as well as a 'Grievance Box'

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

R C Patel College of Education Shirpur follows academic calendar before the commencement of the academic year which contains all the important information regarding the teaching learning schedule, various events to be organized, dates of internals, semester end examination, and inter semester break. The internship programme & practical are followed as scheduled. The academic calendar is prepared as per the NCTE norms and the tasks offered through Curriculum authority of the University. After which, examinations are conducted by the University. The academic audit conducted ensures verification with documentary evidence.

Teacher: Every teacher is assigned the subjects, wherein she plans the teaching and evaluation schedule of assigned subject. The Principal- compiles the academic plan submitted by the teachers, ensuring there is no overlap and forwards it too the IQAC.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

R C Patel College of Education Shirpur strictly follows the objectives defined by the KBC North Maharashtra University Jalgaon for the B Ed course. Therefore, the PLOs and CLOs are associated with the objectives overviewed by the university.

The institutes follows programme outcomes and course outcomes as mentioned in the syllabus framed by the BOS of the University. Therefore, the syllabus for B Ed course prescribed the by KBCNMU Jalgaon provides clear information about the learning outcomes of B Ed. Course. Students are prepared and expected to expand their knowledge in accordance to the outcomes foresighted in the course work.

The teaching learning process of the institution is student centric with experiential, participatory learning, problem solving, and emerging pedagogical approaches.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	No File Uploaded
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

### 2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

R C Patel College of Education during the programme of orientation programme for the fresher students brings about the PLOs and CLOs through which students are made aware about their level of achievement in classrooms.

The Principal follows regular meetings with staff to ensure the achievement level of students in their specific period of learning times.

Evaluation of students is on the regular basis following unit tests, pre-exam preparation, and practical works, teaching practices, students' participation in different internal and external activities.

File Description	Documents
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Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.7.4 - Performance of outgoing students in internal assessment

### 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

100

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	No File Uploaded
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Student assessments are formal, informal, individual or collective. The result of assessment provides qualitative information that help faculty determine improvement of the courses.

The participation and involvement of the students in classroom activities is informally assessed, and students are guided to become active participants.

Participation and presentation in EPC is assessed through rubrics. Internal assessments conducted twice a semester, helps the students to master the course content knowledge.

Teaching skills of the students are assessed through rubrics. The school supervisors provide their valuable feedback in the Internship program.

Soft Skill programmes are conducted to understand the student's confidence along with their correlation with colleague.

Individual differences among the students are observed and recorded as numbers of students are from different rural areas having different cultural groups.

File Description	Documents
Documentary evidence in respect to claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.8 - Student Satisfaction Survey

### 2.8.1 - Online student satisfaction survey regarding teaching learning process

<https://forms.gle/tNirDJ1hNiAhpBAs9>

## RESEARCH AND OUTREACH ACTIVITIES

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

00

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded

Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports**

Three of the above

File Description	Documents
Documentary evidences in support of the claims	No File Uploaded
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

## 3.2 - Research Publications

**3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year**

30

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
First page of the article/journals with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

**3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year**

11

File Description	Documents
Data as per Data Template	<a href="#">View File</a>

• First page of the published book/chapter with seal and signature of the Principal	<a href="#">View File</a>
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

15

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

##### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

175

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	No File Uploaded
Report of each outreach activity with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

139

##### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

139

File Description	Documents
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Data as per Data Template	No File Uploaded
Documentary evidence in support of the claim along with photographs with caption and date	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.**

R C Patel College of Education is bound to develop an individual who can serve his society and can develop a responsible citizen in emerging society. In order to develop community responsibility and social commitment among the students, college organized various outreach activities where maximum students participated. On the occasion of Yoga Day, faculties and students participated in yoga session organized by the institution. Har Ghar Zanda campaign was conducted on the occasion of Independence Day. On the occasion of teacher's day on 5th September, students felicitate their teachers and had talk on Sarvapalli Radhakrishnan. Cleanliness programme was conducted on the occasion of Mahatma Gandhi Jayanti. Awareness towards Sick cell (Anemia) was conducted by institute and students participated in giving their blood samples. Celebration of constitution day in the institute could serve the purpose to respect constitute and follow the principles cited within it. A rally was organized on the occasion of World Aids day.

File Description	Documents
Relevant documentary evidence for the claim	<a href="#">View File</a>
Report of each outreach activity signed by the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year**

00

File Description	Documents
Data as per Data Template	No File Uploaded
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

**3.4 - Collaboration and Linkages**

**3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year**

05

**3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc.**

**during the year****05**

File Description	Documents
Data as per Data Template	No File Uploaded
List of teachers/students benefited by linkage - exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

**3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year****03**

File Description	Documents
Data as per Data Template	No File Uploaded
Copies of the MoU's with institution / industry/ corporate houses	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges**

**Three/Four of the above**

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

**4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching -Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words**

The Institution has the physical infrastructure for teaching learning strictly as per the NCTE and KBCNM University norms. The environment is serene, lush green and eco-friendly.

**Classrooms:** are spacious, well-equipped, well ventilated with LCD projectors and Wi-Fi. **Laboratories:** are well-equipped in all method subjects, there is also an educational technology lab, and psychology lab to conduct experiments

**Seminar Halls:** The institution has 2 seminar halls to conduct seminars, conferences, guest lectures and workshops. Seminar halls are equipped with LCD projectors, WI-FI and are air conditioned with seating capacity of 200.

**Library-** is well stocked with a rich collection of books, journals and e- resources covering the B.Ed and M.Ed. syllabus as well as reference books in various subjects.

**Sports Field:** The College has a huge sport field for outdoor games and equipment for indoor games.

**Fitness centre,** A well-furnished gym with changing room is available for the use of college students.

File Description	Documents
List of physical facilities available for teaching learning	<a href="#">View File</a>
Geo-tagged photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.**

**4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities**

04

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Link to relevant page on the Institutional website	<a href="https://rcpcoedn.org/infrastructure/">https://rcpcoedn.org/infrastructure/</a>
Any other relevant information	<a href="#">View File</a>

**4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)**



**205738**

File Description	Documents
Data as per Data Template	<b>No File Uploaded</b>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 - 200 words.

The library of the college is located on the first floor of the Institution with good infrastructure and ambience. There is a regular subscription to newspapers, magazines and journals, thereby augmenting the library as a rich source of knowledge. The College has progressed from a manual facility to an automated in ARP software. Users can perform rudimentary searches based on title of book, year of publication, key words to obtain the location of books in the library with precision With the partial automation of the library system, identifying and physically locating books is facilitated. Content Supported: Textual materials (e.g., books, periodical articles, encyclopedia, Policies on Education, web pages, full text, CD-ROMs, training materials, Power Point presentations video clips, images etc are available for teaching learning purposes. The College Library is partially automated through (ARP Software) which is connected with one server and Local Area Network.

File Description	Documents
Bill for augmentation of library signed by the Principal	<a href="#">View File</a>
Web-link to library facilities, if available	<a href="https://rcpcoedn.org/library/">https://rcpcoedn.org/library/</a>
Any other relevant information	<a href="#">View File</a>

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

**NIL**

File Description	Documents
Landing page of the remote access webpage	<b>No File Uploaded</b>
Details of users and details of visits/downloads	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

<b>4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases</b>	<b>Three of the above</b>
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File Description	Documents
Data as per Data template	No File Uploaded
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

<b>4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)</b>
<b>110708</b>

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e- resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<b>4.2.5 - Per day usage of library by teachers and students during the academic year</b>
<b>4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year</b>
<b>110</b>

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	No File Uploaded
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

<b>4.2.6 - Efforts are made to make available National Policies and other documents on education in the library</b>	<b>Two of the above</b>
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suitable to the three streams of teacher education -general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

File Description	Documents
Data as per Data Template	No File Uploaded
Any other relevant information	No File Uploaded

### 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The institution is equipped with high speed internet and Wi-Fi. There are eight LCD projectors, two laptops, one smart board, projector, digital camera. The office is furnished with high configured systems, and has Biometric system and close circuit cameras.

Library: There are computers available for the student-teachers to access to e- resources. Computer cum Language Lab. has a server and systems with LAN and Wi-Fi. Language lab has headphones, and interactive board Maintenance and upgradation of the IT infrastructure is regularly taken by the college authorities.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 4.3.2 - Student - Computer ratio during the academic year

1:6

File Description	Documents
Data as per data template	No File Uploaded
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)

D. 50 MBPS - 250MBPS

**Opt any one:**

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during the academic year indicating internet connection plan, speed and bandwidth	<a href="#">View File</a>
Any other relevant Information	No File Uploaded

**4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit**

File Description	Documents
Data as per Data Template	No File Uploaded
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

**4.4 - Maintenance of Campus and Infrastructure**

**4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)**

9680

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words**

**Classrooms and Building Maintenance:** Physical infrastructure is well maintained and upgraded with necessary equipment. Regular cleaning is done and Saturdays are reserved for deep cleaning and sanitization. Garden is maintained with rich source of indoor and outdoor plants. The laboratories are maintained and staff in-charge takes care of stock checking. Service and maintenance of lab equipment and website, computers is done through Institutional Software Policy. **Library:** The library is stacked with thousands of books and periodicals which have been arranged in the prescribed order and binding of books is periodically taken up. Pest control is done on a regular basis. News about conferences / seminars and workshops are sent to various groups through WhatsApp or online. Staff / students can use library for their academic and research purposes. **Book purchase procedure-** Librarian will call for books and journals and book selection is done by the faculty and students of library committee.

File Description	Documents
Appropriate link(s) on the institutional website	Nil
Any other relevant information	<a href="#">View File</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning**

All of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View File</a>
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.1.2 - Available student support facilities in institution are Vehicle Parking Common**

Nine or more of the above

rooms separately for boys and girls  
Recreational facility First aid and medical  
aid Transport Book bank Safe drinking  
water Hostel Canteen Toilets for girls  
Indicate the one/s applicable

File Description	Documents
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	No File Uploaded
Institutional guidelines for students' grievance redressal	No File Uploaded
Composition of the student grievance redressal committee including sexual harassment and ragging	<a href="#">View File</a>
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	No File Uploaded

**5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)**

Five or more of the above

File Description	Documents
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Data as per Data template	No File Uploaded
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	No File Uploaded
Report of the Placement Cell	No File Uploaded
Any other relevant information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
25	92

File Description	Documents
Data as per Data Template	No File Uploaded
Reports of Placement Cell for during the year	No File Uploaded
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	No File Uploaded

### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

09

File Description	Documents
Data as per Data Template	No File Uploaded
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

12

File Description	Documents
Data as per Data Template	No File Uploaded



Copy of certificates for qualifying in the state/national examination	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Student Council plays significant role for the academic development of both students and institute. R C Patel College of Education Shirpur is having an active and functioning student council that represents students for maintaining learning atmosphere.

The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out responsible activities. The student council takes active part in organizing different activities of the college. Its aim is to connect the student body with administrators and alumni, as well as to support College initiatives in the areas of recruitment and development.

The Student Council of our college interact with students so that they can function college events in an integrated manner. Student council involves in mentoring peer initiatives. The participation of student council remains helpful while conducting cultural activities, seminars and other outreach events. They also collaborate with NSS volunteers in making college events successful.

File Description	Documents
Copy of constitution of student council signed by the Principal	No File Uploaded
List of students represented on different bodies of the Institution signed by the Principal	No File Uploaded
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year

12

File Description	Documents
Data as per Data Template	No File Uploaded

Reports of the events along with the photographs with captions and dates	<a href="#">View File</a>
Copy of circular / brochure indicating such kind of events	No File Uploaded
Any other relevant information	No File Uploaded

#### 5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

A college level Alumni has been deployed

Two meetings of college level Alumni have been conducted.

File Description	Documents
Details of office bearers and members of alumni association	No File Uploaded
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as  
 Motivating the freshly enrolled students  
 Involvement in the in-house curriculum development  
 Organization of various activities other than class room activities  
 Support to curriculum delivery  
 Student mentoring  
 Financial contribution  
 Placement advice and support

All of the above

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	No File Uploaded
Any other relevant information.	No File Uploaded

#### 5.4.3 - Number of meetings of Alumni Association held during the year

02

File Description	Documents
Data as per Data Template	No File

	Uploaded
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	No File Uploaded
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Nil

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission. Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

**Vision:** RCPCollege of Education, Shirpur is The Vision of the existence of the institution is to impart quality teacher education to create best teachers to face the problems of education system and need of society. We strive to develop citizens with knowledge, skill and character leading to social transformation and national development. We aim at making our students, men and women, to offer their selfless service for the progress of the country and people. **Mission:** To impart relevant quality training programmers of education to students to make them knowledgeable, competent and skillful teachers for the emerging society. Shirpur Education Society's R C Patel College of Education is one of the branches of Shirpur Education Society, Shirpur having multiple educational insitututes providing qauality education from K.G. to P.G. and Professional Courses from Diploma to P. G. Therefore, for the enrichment of desired goals and vision, managment and principal of the college work together. This coordination between the management and the college paves ground for democratic values in nurturing qualitative learners.

File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>

Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

College practices decentralization and participative management in its organization structure. The main functions of institution are classified into Administration, Academics, Examination and Human Resources. Every effort is made to include mechanism for evaluating and monitoring all quality parameters through its organization structure i.e Governing Body, Principal, IQAC Coordinator of different department and programmes Committees and Faculties. The Principal is the head of the institution and implements Vision and Mission of the Institution. The IQAC of the college is involved in developing a quality system for conscious, programmed action to improve the academic and administrative performance of the college. The entire college ensures a system of participative management whereby information flows and decision making processes involve management, staff and students.

An academic calendar is prepared at the beginning of the academic year and all the activities of the college are planned accordingly. The head of the institution organizes meetings with senior faculty members for improvement in all academic activities.

File Description	Documents
Relevant documents to indicate decentralization and participative management	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The college maintains budget every year keeping updated data in the budget. The infrastructures, teaching learning process and other teaching learning materials are procured and/or installed as per norms as envisaged by the college to impart education to the students in IT Based system. The salary of the staff are recorded in the acquaintance roll and PF Interest accrued from the Directorate of Pension, Provident Fund of Govt. of Maharashtra

Internal and external auditing is done in the college. The audited report and the balance sheet are uploaded using Talley. Financial audit is done by an external auditor. Fee details are maintained in ARP software where students are enrolled with specific ID.

Performance Appraisal Report (PAR) contains the details of the budget expenditure, and is uploaded to maintain transparency.

The academic calendar and the syllabus are prepared yearly. An induction program is conducted to familiarize the students with academic rules and regulations. The college discharges its functions through an elaborate system of various committees and bodies.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Every five years a Strategic Development plan is drawn, keeping in mind the vision and mission of the college.

At the beginning of the academic year various committees and departments are formed, to chalk out the strategic plan of events and activities, which will support the growth and development of the institution. Regular meeting is taken about the implementation and outcome of the prospective plans.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

R C Patel College of Education Shirpur follows decentralization process in its functioning and hence different committees are formed to function the institute and to achieve its goals.

Internal Quality Assurance Cell (IQAC): IQAC monitors the academic, research, co-curricular and extracurricular activities to ensure quality in teaching & learning.

Staff Council: This Council is constituted to deal with all academic related affairs of the College, academic staff, academic planning.

The institution's constitutes committees for implementing quality initiatives and transparent administration for the benefit of the students, faculty and staff at various levels.

Anti-Ragging Cell, Grievance Redressal Committee, Vishakha Committee: - The objectives of this committee are to ensure that no violation of rules takes place within the college.

File Description	Documents
Link to organogram on the institutional website	<a href="https://rcpcoedn.org/academic-committees/">https://rcpcoedn.org/academic-committees/</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.2.3 - Implementation of e-governance**  
are in the following areas of operation  
Planning and Development Administration  
Finance and Accounts Student Admission  
and Support Examination System  
Biometric / digital attendance for staff  
Biometric / digital attendance for students

All of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Screen shots of user interfaces of each module	<a href="#">View File</a>
Annual e-governance report	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

**6.2.4 - Effectiveness of various bodies / cells / committees** is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The institution has committees, bodies and cells for effective management. The operations are carried out through regular meetings. The minutes are maintained and action taken reports are minutely detailed, and signed by the Principal. All activities taken up in the college from organization of seminars, extension lectures, workshops, and remedial program for students, field activities done by students are discussed in a formal meeting.

The management of the college is Shirpur Education Society and it is the highest body in making various decisions and its execution for the overall development of college and students and staff. The management body conducts meetings to meet the needs and financial functions of each institute under its umbrella.



The IQAC plays significant role in maintaining internal and external quality of the college. It arranges various qualitative activities, programmes and postures for students to participate in various level activities.

The library committee pays its attention in developing reading culture among the library users and also maintains discipline within it.

Gardening and beautification of the college premises has been made.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<a href="#">View File</a>
Action taken report with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The management of R C Patel College of Education, i.e. Shirpur Education Society initiates several welfare measures to motivate its employees at all levels.

Staff is treated on duty when they attend Seminars/ Workshops, permission is given to staff to pursue higher studies. Annual increment for all staff – teaching and non-teaching is given.

The teaching, non teaching and support staff of the college received their salaries on time.

Postal Accident policy for employees is also made compulsory for the faculties and some sort of contribution in correspondent to financial is given by the institute itself.

Appreciation measures are farewell party to staff at the time of retirement from service, get togethers, celebration of festivals, etc. Staff is given leave facilities as per the leave rules of university and government.

The institute also conducts different workshop on professional development, skill development, ICT use and other technological applications in teaching learning practices.

Free health checkup camps are also organized by the management in association with R C Patel Medical Foundation Shirpur.

Medical claim facilities are also offered to the employees on the marginal basis and some sort of contribution is also offered by the education society.

File Description	Documents
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List of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

**NIL**

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

**02**

File Description	Documents
Data as per Data Template	No File Uploaded
Brochures / Reports along with Photographs with date and caption	No File Uploaded
List of participants of each programme	No File Uploaded
Any other relevant information	No File Uploaded

### 6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

**13**

File Description	Documents
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Data as per Data Template	No File Uploaded
Copy of Course completion certificates	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The institution assesses the teaching and non-teaching staff in a systematic manner based on performance and productivity. Apart from the actual performance, other aspects such as potential for future improvement, strengths and weakness are also factored into the appraisal. The objective is not only to evaluate the performance as per established norms, but to identify potential aspects for improvement that can eventually lead to further progress and growth.

Each year the management assesses the performance through API method. This is one mechanism used by the management to motivate and inform the staff about their performance and required areas for development. The management appreciates and gives increments for genuine contributions towards the welfare of the institution. A faculty incentive scheme is in place.

Faculty is encouraged to contribute to in-house publications and UGC approved journals. The teaching standards of the staff are assessed through the mechanism of feedback from the students and teacher peers.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

There is an internal audit system employed by the College Management. It regularly inspects at the internal audit of the functions and events organized. The prime objective of institutional financial audit is to review the income, expenditure, and financial position of the institute. Internal checking ensures that the financial transactions made are transparent and are in accordance with the rules and regulations made by the government and educational society, the recurring and non-recurring expenses. A pre-defined institutional procedure is followed by the College for various purchases and expenses where

systematized process arranges for the same. The SES appointed internal auditor and a financial officer to look into the internal audit check matters. External Audit The External Audit is conducted by the registered CA (Chartered Accountant). The institution hires the service for the external audit. The report of the external audit is submitted to the affiliating university and department of Higher Education, Government of Maharashtra. Similarly, affiliating University also conducts external audit with the help of University auditors as the institute receives grants from affiliating University.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

**NIL**

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

R C Patel College of Education is supported by non-profit educational society, Shirpur Education Society Shirpur. The Students' tuition is fixed from the government authority, Maharashtra State Fee Regulatory. Therefore, fees from students, interest on FDRs is the only source of income of the college.

Collection of fee from student is made on online basis as well as through Demand Draft only.

Utilization of Resources is done optimally under the following:  
Salaries of teaching and non-teaching staff Purchase of Equipment and Infrastructure Research and Development Faculty and student development Activities (FDP, Workshops, training programs,

organizing Co-curricular and Extra -curricular activities)  
Maintenance of Infrastructure etc.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The IQAC plays a significant role in advising concrete measures for quality enhancement. The IQAC meets quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College. The sub-committees dealing with various activities and departments implement the IQAC guidelines and give feedback. IQAC initiatives include: Improvement of Academic results; Students teaching practice; Placements; Research and development; Monitoring and mentoring of academic and administrative activities. Infrastructure facilities in the college were revamped, classrooms were equipped with computers/laptops, cameras, etc to conduct online classes; Work was initiated to revamp and modernize the College website; The college staff attended many orientation programs, refresher programmes, seminars, conferences at the State, national and international level.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

- 1) Admission for B.Ed: Online and transparent admission procedure based on the merit.
- 2) Curriculum development: Curriculum developed for (add-on- courses )
- 3) Teaching Learning Process: Institute takes active interest in promoting Internship field opportunities for students. The Institute/ teachers use student centric methods, such as experimental learning, participative learning and problem solving methodologies for enhancing learning experiences. Teachers encourage the students to participate in extra-curricular

activities. Efforts are made by the Institute/ teachers to inculcate soft skills, life skills and employability skills to make student's ready for the world of work. Teachers use ICT tools.

4) Projects are complemented with assignments, seminars and group discussions.

5) Student teachers are trained to critically analyze curriculum, syllabi, textbooks and question paper scientifically in the methodology paper.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

04

File Description	Documents
Data as per Data Template	No File Uploaded
Report of the work done by IQAC or other quality mechanisms	<a href="#">View File</a>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Four of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Link to the minutes of the meeting of IQAC	Nil
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded

e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	<a href="#">View File</a>

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

The IQAC monitors and takes steps to improve the quality of the teaching-learning process. The academic calendar is prepared in advance, displayed and circulated at the institute and is strictly adhered to. The approach of IQAC is to focus on the process of learner-centered teaching learning and it has formulated policy to evaluate it from time to time.

All staff members including teaching staff, non-teaching staff and librarian are equipped with advance computer machine HP all in one pc with net connectivity.

The MOU with Central library facilitates students and faculties to engage in reading. Students are prepared to qualify PET, SET NET TET and CTET exams along with competitive exams. Faculties are also made members of the library following google form.

File Description	Documents
Relevant documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The initiatives taken by R C Patel College of education in view of power and energy conservation along with environmental policy are in accordance to the policies and responsibilities initiated in favour of the institute and society. The green policy followed in the institute and its surrounding meets the goals of sustainable practices.

The faculty, students and other staff are fully acquainted with this policy and implement it completely. Rain water is harvested to prevent water wastage. The college campus is environmentally



friendly with huge trees spread out across the beautiful gardens. These help in maintaining pollution free environment. The campus is cleaned regularly and is supervised by the supervisor on regular basis.

Increased LED lighting, Use of Solar lights, Use of plastic banned in college campus Smoking free campus, Litter free campus, etc. is applied on regular basis.

The waste is generated by the Municipal Corporation on regular basis. Campus is maintained clean from the Sadguru Agency.

Instead of using a fresh paper for printing rough work, the college and office faculties use waste papers or rough papers.

As the institute is surrounded of trees and fencing of varandas and corridors meet with green fencing, care is taken from the agencies deployed by the institute.

File Description	Documents
Institution's energy policy document	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

**Solid waste management:** The solid waste generated in the campus can be demarcated into dry waste (inorganic) and wet waste (organic). Being a non-residential campus, generation of wet waste is confined largely to the canteens and pantry. The Municipal Corporation of Shirpur Varvade's garbage taking vehicle divides wet and dry waste in a separate compartment. The gray water from the canteen, wash area and RO plant is used for gardening and lawn.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

All of the above

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	No File Uploaded
Income Expenditure statement highlighting the specific	<a href="#">View File</a>



components		
Any other relevant information		<a href="#">View File</a>

  

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	Three of the above
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File Description	Documents
Income Expenditure statement highlighting the specific components	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

  

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

**Cleanliness:** The College is supported with an efficient contingency staff meticulously working towards keeping the campus clean. . The Language and Computer Laboratory is prepped as dust free zones to protect the equipment. The air conditioners are annually serviced for efficient performance. Facility for clean drinking water is provided through a reverse osmosis units available on each floor. Regular cleaning of overhead tank is taken up. The book racks are dusted regularly. Sometimes books are shifted according to its subject entries into new cupboards/shelves. Fumigation is done regularly.

The college campus has beautiful gardens and huge trees and is an environmentally friendly campus. Plants are well maintained in the campus.

Eco friendly cleaning material like Cotton dusters and bamboo brooms are used for cleaning. Several varieties of trees, plants, etc. have been planted and continuously maintained. These help in keeping campus fresh as well as healthy and a pleasing appearance. Gardeners are employed to maintain green cover.

  

File Description	Documents
Documents and/or photographs in support of the claim	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	All of the above
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File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	No File Uploaded
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	<a href="#">View File</a>

### 7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

75292

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

The college has an advantage of being centrally located. It has a HDFC Banking sector, hospitals, cooperating and model schools, bus and metro-station within a radius of 1 kilometer. Stationery shops, pharmacies are all close by. Resource persons, faculty from colleges of education, principals and staff from cooperating schools are invited for seminars, workshops and conferences. Faculty exchange is convenient. The playground in the campus is utilized for purposes of sports and games by various other schools and colleges in the vicinity. At times the spacious halls are used for large scale events. Students and staff have the usage of an in-house gymnasium furnished with necessary exercise equipment.

The teacher education curriculum transacted in the college consists of the different. topics that generate awareness about and promote practices related to social integration and an inclusive environment that nurtures cultural, social, linguistic, regional, socio- economic, communal and other diversities.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	No File Uploaded
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	No File Uploaded
Any other relevant information	No File Uploaded

## **7.2 - Best Practices**

**7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format**

### **BEST PRACTICES 01**

#### **RESEARCH INTEGRITY AND RESEARCH PRACTICE: FROM RESEARCH PAPER WRITING PERSPECTIVES**

##### **OBJECTIVES:**

**To discuss the guidelines on good research paper writing.**

- 1. To aware the teacher trainees about the authorship practices within their own discipline.**
- 2. To understand the types of research papers**
- 3. To identify the practice of writing good review of literature.**
- 4. To develop good practice of choosing and implementing research methodology.**

5. To introduce different tools of statistics on treating collected data for interpretation.
6. To develop skills of communicating research outcomes.
7. To develop confidence for effectively presenting paper for Avishkar and Conference.

### Best Practices - Women Empowerment

#### Introduction:

It is well-known that half of the population of our country is women. The contribution of women has been accepted in every sphere of life because women and men are the two wheels of the vehicle of development. Women are as important in the development of the nation as men.

File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The college aims at transforming the student teachers through holistic education to build an enlightened society. Focus is on providing multidimensional, student-centred learning, covering topics beyond curriculum, connecting students, society and environment. Placements- The students are trained in the second year to face interviews, write resumes, etc. Training in Communication Skills, Soft skills and employability enhancement skills is given. Placement cell has due contacts with International and other reputed schools, which come to college for placements.

Faculty and student involvement in innovation and research being a research and innovation driven institute, encourages students towards research and innovation practices. This process follows 1. Develop research proposal. 2. Carry out literature search. 3. Select suitable research methods and integrate them within a research methodology. 4. Carry out the research process. 5. Analysis research critically. 6. Write up the research report.

Micro teaching, Reflective teaching, uses of ICT tools are stressed. Lesson plans are written and presented in Practice teaching. All the classrooms are equipped with the ICT infrastructural facilities.

The students are trained in the second year to face interviews, write resumes, etc. Training in Communication Skills, Soft skills and employability enhancement skills is given.

File Description	Documents
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Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View File</a>
Any other relevant information	No File Uploaded